



**AUDITED
FINANCIAL STATEMENTS**

MAY 31, 2018 AND 2017

LAKE ERIE INK:
A WRITING SPACE FOR
YOUTH, INC.

INDEX

MAY 31, 2018

(With Summarized Comparative Financial Information for
the Year Ended May 31, 2017)

	PAGE NO.
INDEPENDENT AUDITOR'S REPORT	1
STATEMENTS OF FINANCIAL POSITION	2
STATEMENTS OF ACTIVITIES	3
STATEMENTS OF FUNCTIONAL EXPENSES.....	4
STATEMENTS OF CASH FLOWS.....	5
NOTES TO THE FINANCIAL STATEMENTS	6

INDEPENDENT AUDITOR'S REPORT

TO THE BOARD OF DIRECTORS
LAKE ERIE INK: A WRITING SPACE FOR YOUTH, INC.

We have audited the accompanying financial statements of Lake Erie Ink: A Writing Space for Youth, Inc. ("Lake Erie Ink"), a nonprofit organization, which comprise the statement of financial position as of May 31, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Lake Erie Ink as of May 31, 2018 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Lake Erie Ink's 2017 financial statements, and our report dated December 8, 2017, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended May 31, 2017, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Cleveland, Ohio
January 25, 2019

H&J
Certified Public Accountants



**LAKE ERIE INK: A WRITING
SPACE FOR YOUTH, INC.**

STATEMENTS OF FINANCIAL POSITION

MAY 31, 2018

(WITH COMPARABLE TOTALS FOR 2017)

	TEMPORARILY RESTRICTED	UNRESTRICTED	2018	2017
ASSETS				
Cash & Cash Equivalents	\$ 10,000	\$ 221,825	\$ 231,825	\$ 229,458
Grants and Contributions Receivable	32,158	3,654	35,812	39,190
Accounts Receivable	-	32,959	32,959	6,665
Prepaid Expenses	-	1,378	1,378	505
Total Assets	\$ 42,158	\$ 259,816	\$ 301,974	\$ 275,818
LIABILITIES				
Accounts Payable	\$ -	\$ 6,890	\$ 6,890	\$ 3,682
Deferred Revenue	-	4,700	4,700	4,580
Total Liabilities	-	11,590	11,590	8,262
NET ASSETS				
NET ASSETS				
Unrestricted	-	248,226	248,226	239,336
Temporarily Restricted	42,158	-	42,158	28,220
Total Net Assets	42,158	248,226	290,384	267,556
Total Net Assets & Liabilities	\$ 42,158	\$ 259,816	\$ 301,974	\$ 275,818

See accompanying notes.

**LAKE ERIE INK: A WRITING
SPACE FOR YOUTH, INC.**

STATEMENTS OF ACTIVITIES

YEAR ENDED MAY 31, 2018
(WITH COMPARABLE TOTALS FOR 2017)

	TEMPORARILY RESTRICTED	UNRESTRICTED	2018	2017
PUBLIC SUPPORT AND REVENUE				
PUBLIC SUPPORT				
Foundations	\$ 35,000	\$ 53,937	\$ 88,937	\$ 101,591
Individuals & Organizations	-	55,395	55,395	56,846
Governmental	7,158	36,433	43,591	18,697
Special Events, Net	-	16,825	16,825	4,947
Donated Occupancy	-	3,000	3,000	3,600
Community Shares	-	1,378	1,378	3,362
Net Assets Released from Restrictions	(28,220)	28,220	-	-
TOTAL PUBLIC SUPPORT	13,938	195,188	209,126	189,043
REVENUE				
Program Income	-	127,029	127,029	54,482
Investment Income	-	151	151	131
TOTAL REVENUE	-	127,180	127,180	54,613
TOTAL PUBLIC SUPPORT & REVENUE	13,938	322,368	336,306	243,656
EXPENSES				
Program Expenses	-	254,105	254,105	230,089
Management & General	-	32,916	32,916	30,562
Fundraising	-	26,457	26,457	23,030
	-	313,478	313,478	283,681
CHANGE IN NET ASSETS	13,938	8,890	22,828	(40,025)
NET ASSETS - Beginning	28,220	239,336	267,556	307,581
NET ASSETS - Ending	\$ 42,158	\$ 248,226	\$ 290,384	\$ 267,556

See accompanying notes.

**LAKE ERIE INK: A WRITING
SPACE FOR YOUTH, INC.**

STATEMENTS OF FUNCTIONAL EXPENSES

YEAR ENDED MAY 31, 2018
(WITH COMPARABLE TOTALS FOR 2017)

	PROGRAM	MANAGEMENT & GENERAL	FUNDRAISING	2018	2017
PROGRAM SERVICES					
Salaries & Related Expenses	\$ 163,200	\$ 17,097	\$ 20,969	\$ 201,266	\$ 202,535
Professional Fees	46,798	12,928	925	60,651	40,237
Office Expenses	8,091	799	1,099	9,989	11,887
Direct Program Expenses	9,139	-	-	9,139	7,866
Rent & Utilities	6,642	738	820	8,200	8,800
Travel & Meetings	4,547	-	-	4,547	4,547
Marketing and Advertising	4,461	-	-	4,461	4,461
Printing & Copying	3,222	318	439	3,979	4,736
Insurance	2,790	866	-	3,656	4,522
Repairs & Maintenance	3,635	-	-	3,635	3,635
Dues and Subscriptions	-	-	2,112	2,112	4,224
Small Equipment	1,005	114	23	1,142	1,279
Postage & Shipping	575	56	70	701	827
Total Expenses	<u>\$ 254,105</u>	<u>\$ 32,916</u>	<u>\$ 26,457</u>	<u>\$ 313,478</u>	<u>\$ 299,556</u>

See accompanying notes.

**LAKE ERIE INK: A WRITING
SPACE FOR YOUTH, INC.**

STATEMENTS OF CASH FLOWS

YEAR ENDED MAY 31, 2018
(WITH COMPARABLE TOTALS FOR 2017)

	2018	2017
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in Net Assets	\$ 22,828	\$ (40,025)
Adjustments to Reconcile Changes in Net Assets to Cash Provided by(Used by) Operating Activities:		
Impact on Cash from Changes in:		
Accounts Receivable	3,378	4,346
Grants and Contributions Receivable	(26,294)	-
Prepaid Expenses	(873)	-
Accounts Payable	3,208	(139)
Deferred Revenue	120	3,366
Cash Provided by (Used by) Operating Activities	2,367	(32,452)
NET INCREASE(DECREASE) IN CASH & CASH EQUIVALENTS	2,367	(32,452)
CASH & CASH EQUIVALENTS – Beginning	229,458	261,910
CASH & CASH EQUIVALENTS – Ending	\$ 231,825	\$ 229,458

See accompanying notes.

**LAKE ERIE INK: A WRITING
SPACE FOR YOUTH, INC.**

NOTES TO THE FINANCIAL STATEMENTS

MAY 31, 2018 AND 2017

1. MISSION AND VISION

Lake Erie Ink is a not for profit 501(c)(3) that provides creative expression opportunities and academic support to youth in the Greater Cleveland community.

At Lake Erie Ink, youth:

- Grow as students and citizens in an emotionally safe environment where they develop strong relationships with peers and adults in their community
- Become more confident participants in the community as they discover their voices, share their ideas, and listen to and gain inspiration from each other
- Develop life skills and critical thinking capacity through collaborative project-based learning
- Connect with and contribute to their community by writing and “publishing” their creative work for an audience of peers and community

In addition to creating a climate and structure in which youth can express their ideas and tell their stories, Lake Erie Ink supports students by offering after school homework assistance in one-on-one and small group formats. Lake Erie Ink also supports teachers in our public schools by collaborating with them to design writing projects that meet and exceed state standards in order to encourage true writing mastery—projects that will culminate in publication, with the help of volunteers as writing coaches/editors.

Lake Erie Ink’s website address is www.lakeerieink.org.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

BASIS OF ACCOUNTING

The financial statements of Lake Erie Ink have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (“GAAP”).

BASIS OF PRESENTATION

Lake Erie Ink is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted.

COMPARATIVE INFORMATION

The financial statements include certain prior-year summarized comparative information in total. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such amounts should be read in conjunction with Lake Erie Ink’s financial statements for the year ended May 31, 2017, from which the summarized comparative total amounts were derived.

FUNCTIONAL ALLOCATION OF EXPENSES

The costs of providing the various programs have been summarized on a functional basis in the Statements of Activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

TEMPORARILY RESTRICTED FUNDS

When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and are reported in the Statement of Activities as assets released from restriction. If a restriction is fulfilled in the same time period in which the contribution is received, the contribution is reported as unrestricted.

**LAKE ERIE INK: A WRITING
SPACE FOR YOUTH, INC.**

NOTES TO THE FINANCIAL STATEMENTS

MAY 31, 2018 AND 2017

RECOGNITION OF CONTRIBUTION REVENUE

Contributions received are recorded as unrestricted, temporarily restricted, and permanently restricted support depending on the existence and/or nature of any donor restrictions. Temporarily restricted net assets are reclassified to unrestricted net assets upon satisfaction of time or purpose restrictions. Contributions received with donor-imposed restrictions that are satisfied within the same reporting period are reported as unrestricted support in that period. Permanently restricted net assets, if any, represent endowment funds which are subject to donor restrictions that the contributed principal be invested in perpetuity and only the income be utilized.

Lake Erie Ink considers all contributions to be unrestricted unless specifically restricted by the donor.

Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the net present value of their estimated future cash flows. The discounts on those amounts are computed using the risk-free interest rates applicable for the years in which the promises are received. Amortization of the discounts is included in contribution revenue. Conditional promises to give are not included as support until the conditions are substantially met.

Contributions of cash or other assets restricted to the acquisition of long-lived assets are recorded as temporarily restricted contributions. If there are no donor restrictions on the long-lived asset's use, the donor restrictions are considered met once the long-lived assets are acquired and the temporarily restricted net assets are reclassified to the unrestricted net asset class.

RECOGNITION OF FEES FOR SERVICES

Revenue from fees for services is earned as services are provided and is reported at an estimated net realizable amount due from families, third-party payers, and others for services rendered.

RECEIVABLES AND ALLOWANCE FOR DOUBTFUL ACCOUNTS

Receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probably uncollectible amounts through a provision for bad debt expense based on its assessment of the current status of individual receivables from its participants. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the allowance for doubtful accounts. The allowance for doubtful accounts at May 31, 2018 and 2017 was \$-0-.

DEFERRED REVENUE

Deferred revenue consists of registration payments received in advance of the ensuing summer camp programs. Such amounts are recorded as revenue when the camp services are performed.

USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

CONCENTRATION OF CREDIT RISK

Substantially all receivables are from entities located in Northeastern Ohio.

Financial instruments that potentially subject Lake Erie Ink to credit risk consist principally of cash at financial institutions and investments. At times, the balances in cash accounts may be in excess of FDIC insurance limits. Management continuously monitors the Lake Erie Ink's balances at financial institutions and invests excess operating cash in short-term investments.

**LAKE ERIE INK: A WRITING
SPACE FOR YOUTH, INC.**

NOTES TO THE FINANCIAL STATEMENTS

INCOME TAXES

Lake Erie Ink is exempt from the payment of federal and local income taxes on income other than unrelated business income under Section 501(c)(3) of the Internal Revenue Code and has been classified by the Internal Revenue Service as other than a private foundation. Lake Erie Ink currently has no unrelated business income. Accordingly, no provision for income taxes has been recorded.

Lake Erie Ink's policy is to record a liability for any tax position taken that is beneficial to Lake Erie Ink, including penalties and interest, when it is more likely than not the position taken will be overturned by a taxing authority upon examination. Management believes there are no such positions as of May 31, 2018 and, accordingly, no liability has been accrued.

CONTRIBUTED GOODS AND SERVICES

Contributed goods and services are reflected as both contribution revenue and expenses if they meet the criteria defined in accordance with GAAP, "Accounting for Contributions," in the accompanying Statement of Activities at their estimated fair value at date of receipt. The contributions of services are recognized if (a) the services received create or enhance nonfinancial assets or (b) require specialized skills that are provided by individuals possessing those assets and would typically need to be purchased if not provided.

Lake Erie Ink has recognized \$3,600 in donated occupancy costs for 2018 and 2017.

In addition, Lake Erie Ink receives services from a large number of volunteers who give significant amounts of their time to Lake Erie Ink's programs, fund raising campaigns, and management. Contributed hours amounted to 1,402 (2018) and 1,736 (2017). No amounts of their time have been reflected for these types of donated services as they do not meet the criteria for recognition.

FIXED ASSETS

Lake Erie Ink capitalizes costs exceeding \$5,000 for personal property purchases and \$10,000 for real property additions and improvements that extend the useful life of assets. Expenditures for routine repairs and maintenance are charged to operations. Depreciation is provided on a straight-line basis over the estimated useful lives of the assets that range from three to forty years. Depreciation expense amounted to \$-0- in 2018 and 2017.

FAIR VALUE OF FINANCIAL INSTRUMENTS

The estimated fair value amounts for specific groups of financial instruments are presented within the notes applicable to such items. Accounts receivable, prepaid expenses, and accounts payable are stated at cost, which approximates fair value, due to their short term maturity. The fair value of investments and long-term pledge receivables are disclosed in other notes and is based upon values calculated with either time-value discounts and values provided by external investment managers or quoted market values, respectively.

The fair value of investments and funds held in trust by others is disclosed in other notes and is based upon quoted market values or values provided by external investment managers which were reviewed by management and the board.

FAIR VALUE MEASUREMENTS

In accordance with GAAP, fair value measurement establishes a framework for measuring fair value and expands disclosures about fair value measurements. This standard provides a consistent definition of fair value which focuses on an exit price between market participants in an orderly transaction as prescribed by GAAP. The standard also prioritizes, within the measurement of fair value, the use of market-based information over entity-specific information and establishes a three-level hierarchy for fair value measurements based on the transparency of information used in the valuation of an asset or liability as of the measurement date.

The fair value hierarchy gives the highest priority to quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). For Lake Erie Ink, the financial assets and liabilities reported at fair value are based upon quoted prices for identical assets or liabilities in an active market that Lake Erie Ink has the ability to access (Level 1). As of and for the years ended May 31, 2018 and 2017, Lake Erie Ink's investments were measured at fair value on a recurring basis and are subject to the *Fair Value Measurements and Disclosures* Topic of FASB ASC.

**LAKE ERIE INK: A WRITING
SPACE FOR YOUTH, INC.**

NOTES TO THE FINANCIAL STATEMENTS

MAY 31, 2018 AND 2017

ADVERTISING COSTS

Advertising costs are expensed as incurred. Advertising expense was \$4,408 (2018) and \$4,383 (2017), respectively.

SUBSEQUENT EVENTS

In preparing these financial statements, Lake Erie Ink has evaluated events and transactions for potential recognition or disclosure through January 25, 2019, the date the financial statements were available to be issued.

3. OPERATING LEASE

Lake Erie Ink secured a 27-month operating lease for its facility with the Cleveland Heights-University Heights Public Library beginning April 1, 2018. The lease commitment on the lease amounts to \$8,197 in 2019 and \$683 in 2020 and includes utilities. Additional terms of the lease provide for additional rent in the form "shared amenities cost" and also contributions to a reserve account for excess facility expenses of the landlord, in conjunction and proportionate with the facility's other tenants. As of May 31, 2018, Lake Erie Ink was not required to make additional payments for the preceding described lease provisions. The minimum future rental commitment under this agreement is \$866 (2018).

Rent expense amounted to approximately \$5,000 for 2018 and 2017.

RECENT ACCOUNTING PRONOUNCEMENTS

In May 2014, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers*, which outlines a single comprehensive model for entities to use in accounting for revenue arising from contracts with customers and supersedes most current revenue recognition guidance, including industry-specific guidance, and requires significantly expanded disclosures about revenue recognition. The core principle of the revenue model is that an entity recognizes revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. The guidance in ASU 2014-09, including subsequent amendments, is effective for LEI for reporting periods beginning after December 15, 2018. LEI is currently evaluating the impact on the financial statements and the options of adopting using either a full retrospective or a modified approach.

In February 2016, the FASB issued ASU 2016-02, *Leases*. This ASU requires lessees to recognize assets and liabilities on the balance sheet for leases with lease terms greater than twelve months. The recognition, measurement and presentation of expenses and cash flows arising from a lease by a lessee primarily will depend on its classification as a finance or operating lease. This amends current guidance that requires only capital leases to be recognized on the lessee balance sheet. ASU 2016-02 will also require additional disclosures on the amount, timing and uncertainty of cash flows arising from leases. The guidance is effective for LEI for reporting periods beginning after December 15, 2019 with early adoption permitted. LEI is currently evaluating the impact that ASU 2016-02 will have on its financial statements and will adopt the provisions upon the effective date.

In August 2016, the FASB issued ASU 2016-14, *Presentation of Financial Statements for Not-for-Profit Entities*. This standard intends to make certain improvements to the current reporting requirements for not-for-profit entities. This standard sets forth changes to net asset classification requirements and the information presented about a not-for-profit entity's liquidity, financial performance and cash flows. ASU 2016-14 is effective for LEI for reporting periods beginning after December 15, 2017. LEI is currently evaluating the impact that ASU 2016-14 will have on its financial statements and will adopt the provisions upon the effective date.

**LAKE ERIE INK: A WRITING
SPACE FOR YOUTH, INC.**

NOTES TO THE FINANCIAL STATEMENTS

MAY 31, 2018 AND 2017

4. TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets at May 31 are as follows:

<i>Time/Purpose:</i>	2018	2017
Fowler - For Subsequent Year	\$ 25,000	\$ 25,000
Nord Foundation - Teen Ink	10,000	-
OAC - After School Programming	7,158	3,220
	\$ 42,158	\$ 28,220

5. PROGRAM SERVICES

Services provided by Lake Erie Ink include the following core programs:

Evening Ink Teen Program

Weekly writing workshops for teens in grades 6th-12, that focus on a range of topics and in various genres including: fiction, journalism, poetry, and personal essays in preparation for college and after high school career opportunities.

Monthly Open Mic Nights where teen writers have the opportunity to share their work with a supportive audience of peers.

Weekend Ink

Monthly weekend workshops for all ages that explore creative writing in all genres, including: Poetry, Play writing, Comics and graphic stories, and a range of fiction, (realistic, science fiction and fantasy, adventure, and historical)

The Ink Spot Afterschool Programs and Writers Studio for Middle School Writers

Two locations: At our site in the Coventry School and at our satellite Ink Spot at Noble Elementary School. We offer homework help and creative writing opportunities for 3rd-6th graders, Monday through Thursday, from 3:00 p.m. - 5:30 p.m. Writers Studio is open to youth in grades 6-8 and meets weekly. Staff and volunteers are available for homework help in all subjects. Once homework is completed, a variety of engaging creative writing activities are offered.

Summer Ink Creative Camps for Youth in Grades 2-12

Lake Erie Ink offers 8 weeks of creative expression camps to youth in grades 3-12. Session topics include, Comics and graphic storytelling, Puppetry, Community Connections, Writing in 3-D, playwriting and Creative nonfiction. All camps are designed to provide an engaging and enriching experience that connects youth to their peers and their community through writing.

School and Community Programs

Lake Erie Ink staff works with teachers and other youth serving professionals to design writing projects that meet the needs of the teacher and students both academically and developmentally and are aligned with State standards. Projects may be thematic (for example: bullying and empathy) or genre based (for example: tall tales, poetry, personal essays, or play writing).

School programs also include elementary school field trips to our center for on-site project-based creative writing experiences. Lake Erie Ink offers an indelible experience in creative writing and bookmaking to public school primary grade students.

Projects typically culminate in a quality publication and/or presentation. These programs have a fee but we work with schools and organization who cannot pay to find other sources of funding.